

**Dodge County, State of Wisconsin  
Information Technology  
Wednesday, January 13, 2016**

Minutes of the Wednesday, January 13, 2016 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 5:45 PM.

Members Present: Maly, M. Bobholz, Duchac

Members Excused: J. Bobholz, Houchin

Also Present: Ruth M. Otto, Director of Information Technology

Meeting called to order at 5:45 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by M. Bobholz, seconded by Duchac, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments or Committee Member reports.

Motion by Duchac, seconded by M. Bobholz to approve minutes from December 16, 2015 of the Information Technology Committee meeting. Motion carried.

Discussion was had on the Master Installment Payment Agreement for the Cisco maintenance called Smartnet. Otto shared the cost savings to the County by going with a 3-year agreement versus a 1 year term. That savings was about \$50,000 per year. The agreement is to allow the County to pay for each year of the 3 year agreement versus having to pay for all 3 years upfront. This financing agreement is at a 0% interest to the County. The Committee felt it was very important the County Board Supervisors know about the savings and that the payment for 2016 is in the 2016 budget. Duchac motioned to approve the resolution for the Master Installment Payment Agreement, M. Bobholz seconded. The motion was approved.

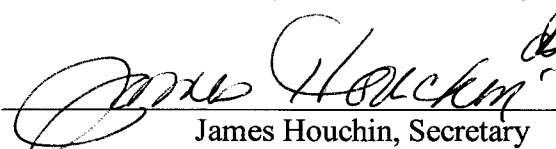
Discussion was had on a draft resolution for the consulting agreement with GFOA. Julie Kolp, Finance Director and project manager for this project, shared the intention of the agreement and the importance of the consulting work. It was made clear that this is much more to discuss as things progress. A memo was also shared with the Committee that was put together to better explain what the consulting will cover and the savings.

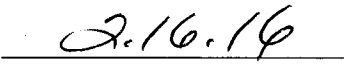
Under the IT Director's report the following were summarized and reviewed:

- Kronos project – Advanced Scheduler has a new implementer assigned and is scheduled for the workshop the first week of February. Talent Acquisition is still being tested and tweaked.
- NetSmart – the system set up has begun and on schedule.
- GCS – System is working but some treasurers are feeling the pain of learning a new environment. Land Information has some concerns and it is agreed to discuss more and compare the RFP with what was received.
- JD Edwards replacement (ERP) – Much was discussed when talking about the resolution on the agreement – nothing to add.
- EMC Isilon SAN – purchase made and the product was delivered. Waiting for the UPS so electric work can be finished and then install can begin.
- Secured Electronics project – Kick off should be scheduled in the next couple of weeks. Concern on missing the card system in the project.
- County Board Room voting system – met with the vendor and the plan is being worked on as far as the changes in the County Board room to use the new voting system. It was suggested by Donna that it be considered to add outlets to supervisor's areas.
- Computer Replacements 2016 – the replacements for 2016 will focus in the Administration building departments.
- Microsoft Group Policy visit – Microsoft is scheduled the first week February to go over the County's Group Policy situation and provide direction on how to clean it up and ensure it is in good working condition.
- HIPAA Audit – a quote and contract was received from CoreBTS to perform a HIPAA Risk Audit for the County. This has not happened since 2012. Waiting for the contract to be approved by Corporate Counsel.
- Website upgrade – we talked about the future as far as the website upgrade. It is anticipated it will make it easier to put photos and things on pages by drag and drop. It was also discussed that we would like to aim for updating the photos on the website every month or 6 weeks.
- COOP Cloud install – beginning the setup of the COOP cloud backup. Will be ready for the April COOP test for the County.

Suggested next committee meeting date: Tuesday, February 16th at 5:45 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Chair Donna Maly at 7:00 PM.

  
James Houchin, Secretary

  
Date